



## **Department of Homeland Security U.S. Customs & Border Protection**

### **REQUISITES TO OBTAIN A TRANSPORTATION LETTER**

1. You must be a legal permanent resident of the United States.
2. You must have been outside of the United States less than one year (this requisite may be different if you are a conditional resident or possess a valid reentry permit).
3. If you lost your legal permanent resident card or it was stolen, you must present a valid police report.
4. A valid passport.
5. Present a boarding pass, airline ticket (it may be a copy of the electronic itinerary) or luggage ticket used to enter the Dominican Republic. In the case you do not have any of the aforementioned; you will need to present a certification of the airline you used to travel indicating the date of your most recent entry to the Dominican Republic.
6. Obtain 4 passport type photos.
7. Submit a typed Transportation Letter Application Form with any of the greeters at the Consular Section who wear a yellow polo shirt with an Embassy logo. All questions must be filled. You may also obtain an application form at our web page <http://santodomingo.usembassy.gov/cbp-e.html>. If you do not provide us with an A number and the form is not signed, we will not contact you.
8. After you have submitted your transportation letter application form, wait for a call from U.S. Customs and Border Protection in order to obtain your scheduled appointment.
9. After we schedule your appointment, you must purchase an airline ticket or evidence that you plan to return to the United States within 15 days from the date of your scheduled interview. You must bring the ticket to the interview and it must indicate the date and hour of your planned trip.

Please note that we will not contact you if you do not submit an application form. For medical emergency cases, please call 809-221-2171 extension 4685 after you have submitted your application.